

NGUYEN MINH NGUYEN

FINANCE DATA AND REPORTING ANALYST



CONTACT

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PROFILE

Finance / Accountant Professional with expertise in data analysis and engineering, leveraging strong financial knowledge. Proficient in Python, SQL, and Power BI, with experience in creating and maintaining databases, data processing, and visualization to extract actionable insights.

Passionate about bridging data and finance to drive strategic decisions, I aim to advance into a managerial role that enhances integration between analytics and financial strategies.

SKILLS

- **Languages :** Python, SQL, DAX
- **Tools :** Power BI, Machine Learning, Power Query, Knime, Microsoft SQL Server, DBeaver
- **ERP systems :** SAP ERP, Microsoft Dynamic 365, Oracle NetSuite
- **Databases** Azure Data Lake Storage Gen2, MySQL, Duckdb
- **Soft Skills :** Data Cleaning, Data Visualization, Data management, Critical Thinking, Communication

EDUCATION

CERTIFIED DATA ANALYST IN POWER BI - DATACAMP	2020
CERTIFIED MANAGEMENT ACCOUNTANT (CMA) - SMART TRAIN	2022
CERTIFIRs - SMART TRAIN	2019
CHIEF ACCOUNTANT CERTIFIED - UNIVERSITY OF HCMC	2018
B.A OF ACCOUNTING-AUDITING - INDUSTRIAL UNIVERSITY OF HCMC	2012 - 2016

EXPERIENCE

FINANCE DATA AND REPORTING ANALYST - OnPoint | 08/2024 - Present

E-commerce, 10+ platforms, 100+ group brands, big data environment

- **Analyze Big Data:** Conducted large-scale data cleaning, validation, and transformation to ensure high data quality and usability.
- **Database Management:** Maintained and optimized databases to support accurate reporting and efficient data retrieval.
- **Dashboard and Visualization Development:** Built interactive Power BI dashboards to visualize financial and operational KPIs.
- **Dataset Creation:** Designed and developed datasets for analysis, streamlining data workflows and enabling faster insights for decision-making.
- **Cross-functional Collaboration:** Partnered with commercial, operations, and tech teams to design intuitive data interfaces and reporting pipelines.
- **SQL and Python Script Development:** Streamlined data analysis efforts by creating SQL scripts and Python utilities.
- **Finance Transformation Projects:** Actively contributed to multiple finance/accounting transformation initiatives to automate manual tasks, standardize reports, and significantly reduce team workload.
- **Data Science Implementation:** Introduced and embedded Data Science capabilities into financial operations, including predictive modeling and training sessions, to improve forecast accuracy and decision-making.

ACHIEVEMENTS

- **Built a Finance-focused SQL Database:** Designed and implemented a centralized finance database (e.g., SQLite), streamlining data collection and cleaning, which reduced manual processing time by 50%.
- **Smart Reporting Automation:** Developed over 15+ insight-driven reports and dashboards, uncovering 10+ key trends that supported strategic decisions and reduced dependency on ad hoc analysis.
- **Operational Efficiency Boost:** Introduced process improvements and automation workflows (e.g., Power Automate), significantly reducing repetitive tasks and increasing overall team productivity.
- **Upskilled Finance Team:** Trained accountants and finance team members to use SQL for querying large datasets, enabling them to independently access and analyze data. Led hands-on training sessions and guided them through real project coding workflows.

PROJECTS

- **Management Report :** Built comprehensive reports to track key financial metrics
- **NMV Analysis Report :** Analyzed Net Merchandise Value (NMV) across platforms, identifying trends and performance drivers
- **Cashflow Report :** Cash flow tracking
- **Auto Reconcile SQL script :** Created SQL scripts to automate reconciliation tasks for accountants, significantly reducing manual work.
- **NMV Forecasting Model (Data Science Initiative)**

Developed and implemented a weekly Net Merchandise Value (NMV) forecast using Python.

- Integrated model outputs into financial planning processes.
- Trained finance team to understand and apply forecasting results in business decisions.
- Improved accuracy in revenue projections and strengthened data-driven planning culture.

FINANCE DATA AND REPORTING ANALYST - ARCHER DANIELS MIDLAND (CONTRACTOR) | 01/2023 - 05/2024

10 Plants, 10+ Business Units, big data environment

- **Analyze Big Data:** Conducted analysis on large datasets, focusing on cleaning, validation, and transformation to ensure data quality and usability.
- **Database Management:** Managed and maintained databases to support data analysis and reporting, ensuring data integrity and accessibility.
- **Dashboard and Visualization Development:** Created interactive dashboards and visualizations in Power BI
- **Dataset Creation:** Designed and developed datasets for analysis, streamlining data workflows and enabling faster insights for decision-making.
- **Collaborative Data Design:** Worked closely with teams to understand data needs and designed efficient data input and output interfaces.
- **SQL and Python Script Development:** Streamlined data analysis efforts by creating SQL scripts and Python utilities.

ACHIEVEMENTS

- Created a streamlined database for the Finance team, optimizing data cleaning processes and reducing processing time by 50%, significantly enhancing efficiency.
- Implemented process improvements and automation solutions that led to a notable increase in productivity across operations.
- Produced over 15 comprehensive reports and identified more than 10 key trends and insights that informed strategic decision-making.
- Successfully migrated an ERP system database to Azure Data Lake Gen2, ensuring seamless data integration and enhanced scalability.
- Utilized Power Automate to automate the collection and storage of all E-Invoices from vendors, improving data management and compliance processes.

PROJECTS

- Daily Sales Report - Critically Acclaimed by ADM Global
- Production Cost Report - APAC
- P&L and Balance Sheets Monthly Report - APAC
- Sales Analysis Report - Viet Nam & Cambodia
- Discount Monthly Report - Viet Nam & Cambodia
- PVM (Price - Volume - Mix) Report - Viet Nam & Cambodia
- Monthly No Report - Viet Nam & Cambodia
- Forecast daily sales by Machine Learning
- Cash flow forecast Report

FINANCE ANALYST - GROVE GROUP | 09/2020 - 12/2022

- Gather raw data from SAP/individuals in departments and collating such dat to facilitate its interpretation. Work closely with the accounting team to ensure accurate management reporting
- Prepare, cleaning and present monthly/annual results (margin, expenses and P&L reports)
- Develop and maintain financial forecasts and operational budgets
- Create implement automatic reports (power BI) and ensure the correctness of the data monthly
- Communicate with other teams to build SOP, prolem solving and support analyst in making decisions

ACHIEVEMENTS

- Reduce INV Damage and Shrinkage by setting standard cost, recycle juice from stores
- Produce 15+ comprehensive reports for Accountant Department
- Optimized SAP performance by troubleshooting and resolving system issues
- Internal training : Power BI, Power Query...

PROJECTS

- Shrinkage tracking Report
- Inventory slow - moving Report
- Inventory Stock tracking Report
- AR / AP Monthly Report

COSTING ACCOUNTANT - TNG GROUP - FANNY VIETNAM | 06/2019 - 08/2020

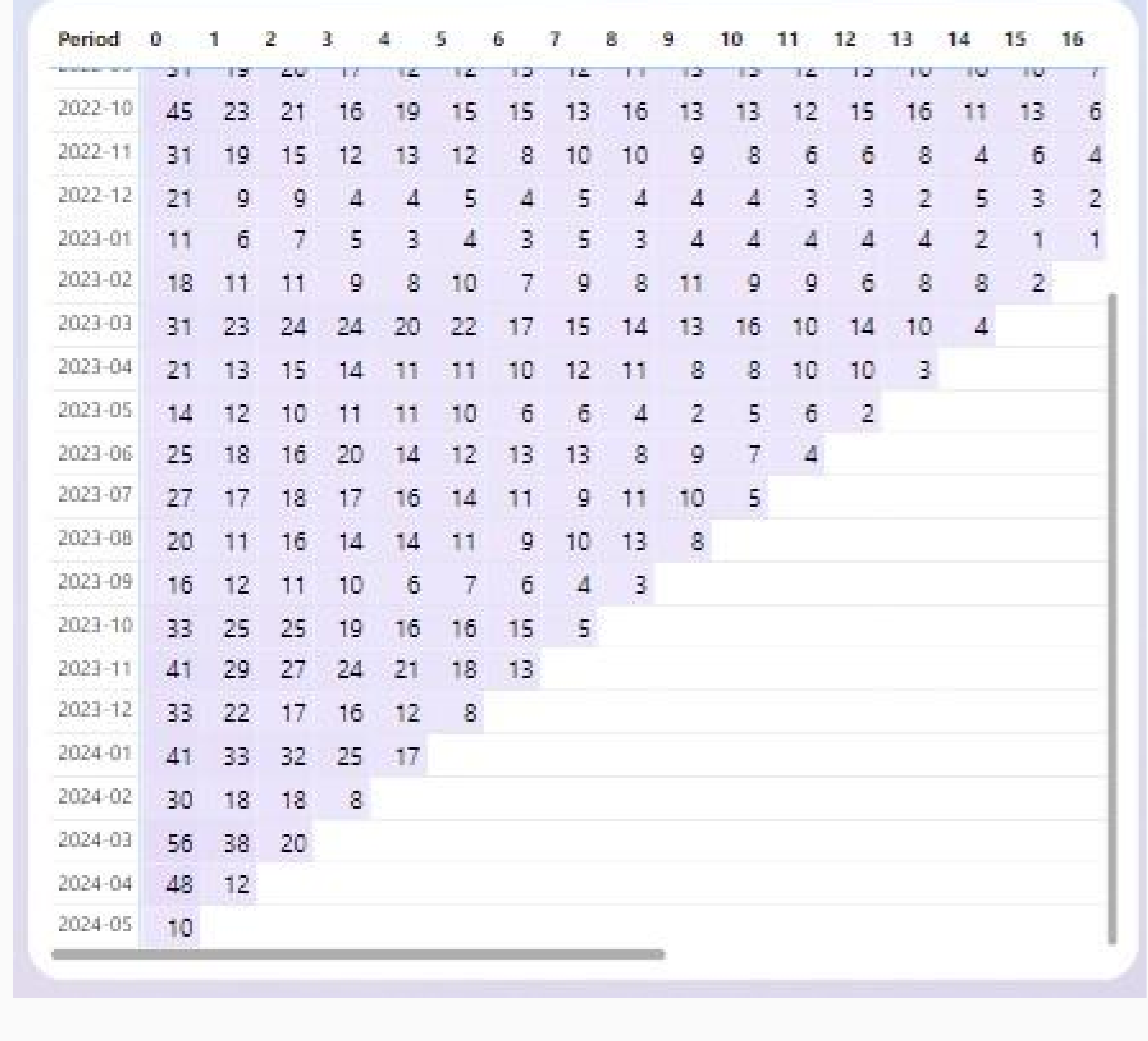
- Handle double-entry bookkeeping and monitor inventory and payables.
- Ensure proper documentation, post invoices, prevent duplicates, and prepare timely payment proposals.
- Perform monthly reconciliation of inventory, goods movement, and COGS.
- Prepare production cost reports for the Board of Management.

Projects

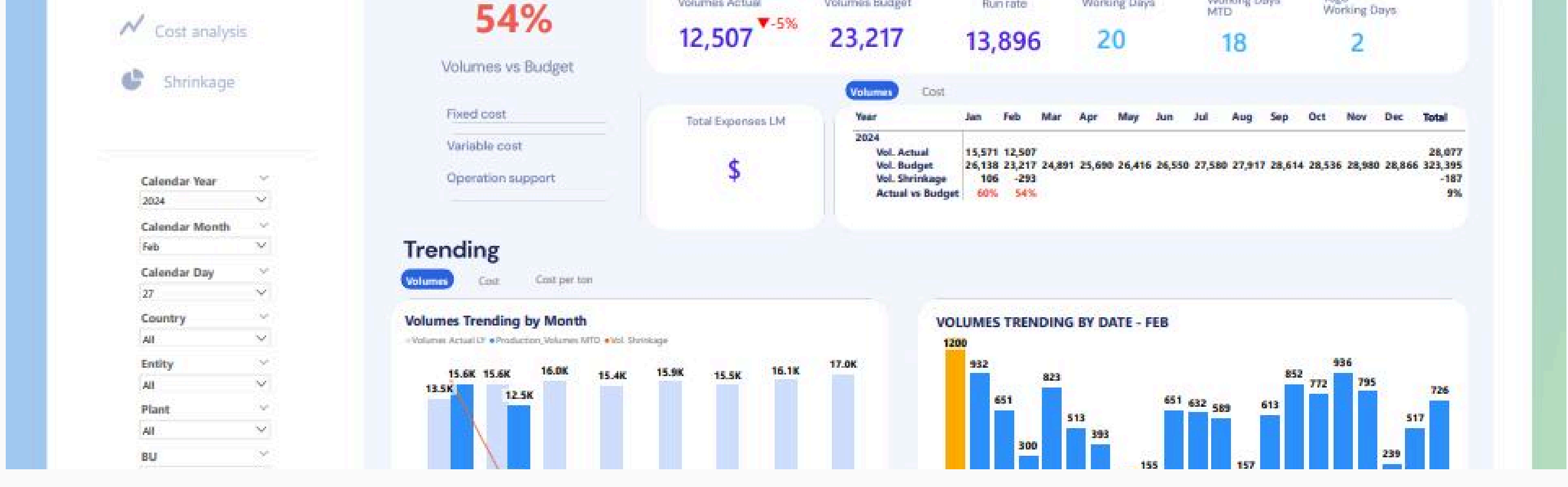
Daily Sales Report



Customer churn analysis



Production cost Report



Management Report



P&L Items LV1	AC 2025	AC 2024	BP 2025	YoY	%vs BP	vs BP (Amount)
NMV	388,471	246,939	400,169	+57.3%	-2.9%	-11,698
NET REVENUE	474,294	275,279	474,805	+72.3%	-0.1%	-510
Distribution revenue	425,118	246,756	425,565	+72.3%	-0.1%	-47
Service revenue	45,879	27,582	46,351	+66.3%	-1.0%	-472
Tech revenue	1,898	941	1,889	+101.4%	+0.5%	9
PC1 Margin	49,907	31,240	49,527	+56.9%	-1.1%	-541
PC1 Distribution	10.3%	11.3%	10.4%	-1.0%	-0.1%	
PC1 Service	39.642	24.324	38.497	+63.0%	+3.0%	1,145
PC1 Tech	9.3%	9.3%	9.0%	-0.6%	+0.3%	
Service PC1	7.559	6.989	9.253	+34.4%	+18.3%	-1,694
Service PC1 Margin	16.5%	22.0%	20.0%	-5.5%	-3.5%	
Tech PC1	1,805	847	1,798	+113.2%	+0.4%	7
FULFILLMENT	14,124	14,137	15,281	+56.8%	+83.7%	-29,635
% Distribution Revenue	-3.4%	-3.7%	3.6%	+30.3%	-6.9%	
% NMV (DR & CS)	-4.3%	-4.5%	4.4%	+30.3%	-8.7%	
FRONT PEOPLE COST	-7,592	-6,589	8,480	+15.6%	+189.5%	-16,072
% Net Revenue (FO PC)	1.6%	2.4%	-1.8%	-3.8%	+3.4%	
PC2	27,091	15,534	25,776	+74.4%	+5.1%	1,335
% Net Revenue (PC2)	5.7%	5.6%	5.4%	+0.1%	+0.3%	
PC2	27,091	15,534	25,776	+74.4%	+5.1%	1,335
OVERHEAD	-12,060	-10,104	14,688	+19.4%	+182.1%	-26,749
% Net Revenue (OH)	-2.5%	-3.7%	3.1%	+1.1%	-5.6%	
ADJUSTED EBITDA	13,272	4,506	11,088	+194.5%	+135.7%	2,184
% Net Revenue (Adj EBITDA)	2.8%	1.6%	2.3%	+1.2%	+0.5%	
EBITDA	13,272	3,912	9,689	+239.2%	+47.0%	3,582
% Net Revenue (EBITDA)	2.8%	1.4%	2.0%	+1.8%	+0.2%	
EBIT	11,811	1,691	8,007	+598.4%	+67.5%	3,804
% Net Revenue (EBIT)	2.5%	0.6%	1.6%	+1.9%	+0.8%	
PRIORIT BEFORE TAX	11,640	1,547	7,807	+652.3%	+49.1%	3,834
% Net Revenue (PBT)	2.5%	0.6%	1.6%	+1.9%	+0.8%	
NET PROFIT/(LOSS)	11,640	1,547	7,807	+652.3%	+49.1%	3,834
% Net Revenue (P/L)	2.5%	0.6%	1.6%	+1.9%	+0.8%	
Total						

NMV Forecasting Model

